

Letter of Concurrence

To: Cllr Gina Placey, Portfolio Holder for Partnerships

From: John Fox, Head of Health and Culture

Cc: Mike Carran, Assistant Director Sport, Culture and Health

Date: 27th June 2025

Allocation of £2000 to support the running costs of the Older People's Forum.

The Tendring Older People's Forum meets bi-monthly to bring together people and organisations representing older people in the Tendring District.

Its purpose is to get people to discuss issues of concern to older people, such as loneliness, health, mobility, dementia, digital access, housing, end-of-life and transport and brings a variety of different partners together which includes Tendring District Council.

By sharing knowledge and ideas the Forum helps to seek to make life easier for those experiencing age-related challenges.

The Forum is particularly relevant for Tendring as the age profile of residents identifies there are a significant and growing number of older people within the Tendring area.

The Forum is an independent constituted group with their own Terms of Reference and have an Annual General Meeting each year which agrees the Chair, Vice Chair and Treasurer from their membership.

For the past few years, they have secured the services of CVST to run the secretariat of the meeting for which there is a cost, and this covers their five meetings annually.

There are other minimal ongoing costs for example any charges for room hire.

Allocating a grant of £2,000 to use on running costs would assist the Forum so they can operate for the next two years.

Therefore, I am now seeking your concurrence by completion and return of the below or via email confirmation, to provide £2000 for the costs of operating the Tendring Older People's Forum for two years which would be funded from the Public Health Funding.

Grant Funding Review

Following the grant funding review going to Cabinet on 20 September 2024 the following checklist should be completed prior to allocating any funding.

Checklist	Yes/No	Comments
Will the funding align with the Corporate Plan Themes and Priorities and state which one and why? What are the outcomes expected	Yes	<p>Working with partners to improve quality of life</p> <p>We want to promote safer, healthier, well connected and inclusive communities by working with our partners across government, public, private and third sectors. We will strive to build on the firm foundations, developed over time, with those partners to meet the identified needs of our communities. We recognise the vital role volunteers play in caring for others and our environment, and we will support, encourage and facilitate those opportunities.</p> <p>The Older Peoples Forum will help support older people to become safer, healthier and well connected and recognises the valuable contribution of partners and significantly the third sector.</p>
Is there organisational capacity for using the funding within the timescales expected? - Governance	Yes	There is a capacity to allocate the funding which is at a low level and this concurrence, and the following officer decision

<ul style="list-style-type: none"> - Delivery <p>Have you consulted the relevant services where support is required?</p>		provides the governance and there is no impact on wider services as this is to support an external forum.
<p>Does allocation of the funding meet legal requirements?</p> <ul style="list-style-type: none"> - - Procurement rules (if appropriate) - Governance requirements 	Yes	<p>There is no other provider of an Older Persons Forum in Tendring and by its nature it is not provision of a service but is the allocation of funding to support a forum for people and organisations to come together to support residents.</p> <p>Governance is provided by the concurrence and a subsequent proposed officer decision</p>
Are there sufficient resources to allocate the funding?	Yes	Funding is available within the Public Health funding
Is allocation of funding in accordance with any conditions (if funding has been provided externally)	Yes	The funding can be used for voluntary and community organisations. It also meets the allocation criteria as it is being used to address health and wellbeing priorities in the local area, reduces inequality via a wider determinant approach and supports long term independence and will support delivering multiple outcomes as the Forum helps focus on wider issues which drive poor outcomes in older people and seeks to help partners to align to address them
Are criteria provided for how the recipient is to use the funding (e.g. via an	No	There are no specific criteria being provided to the recipient beyond

application form, grant conditions or specification)?		identifying that this is for running costs such as for the secretariat and issues such as room hire for the next two years
Which legal powers are being relied upon to support the use of the funding?		The general power of competence within the Localism Act 2011 which provides power to local authorities to do anything that individuals generally may do
Have you undertaken a Subsidy Control assessment? If so, what was the outcome?	No	Allocation of the funding is not for use by an enterprise i.e. the provision of goods and services on the market and so will not fall within the Subsidy Control Act 2022
Is the Council best placed to allocate the funding (should it be allocated by the funder direct?)	Yes	The Council is best placed as it can utilise the Public Health funding to help promote improved public health in older residents
Funding should not usually be allocated for business as usual running costs		This funding is not usual running costs for a business. The Older Persons Forum is a group that comes together to help have a focus around older people and this funding will allow the continued existence of the group to operate.
Has a formal decision been taken to allocate the funding at Cabinet/Portfolio Holder level?		This is a low level of funding - £2000 and therefore the governance is via Portfolio Holder concurrence and an officer decision

Proposal

To allocate £2000 from the Council's Public Health Funding for the running costs for the Tendring Older People's Forum for the next two years to bring together people and organisations to represent older people in the District.

Regards,

John Fox
Head of Health and Culture
Telephone 01255 686746 email: jfox@tendringdc.gov.uk

To: John Fox, Head of Health and Culture

From: Cllr Gina Placey, Portfolio Holder for Partnerships

Cc: Mike Carran, Assistant Director Sport, Culture and Health

Date: 27th June 2025

Dear John

Re: Allocation of £2000 to support the running costs of the Older People's Forum.

Thank you for your concurrence request to allocate £2,000 for the running costs for the Tendring Older People's Forum for the next two years to bring together people and organisations to represent older people in the District.

I agree/don't agree (delete as applicable) that £2000 may be allocated to The Older People's Forum.

regards,

Cllr Gina Placey

Portfolio Holder for Partnerships